

CORPORATE OFFICE : Top Glove Tower, 16, Persiaran Setia Dagang, Setia Alam, 40170 Shah Alam, Selangor D. E., Malaysia.

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BUSINESS DIRECTION : To Produce Consistently High Quality Gloves At Efficient Low Cost.

FACILITIES : 40 Factories (Malaysia, Thailand & China), 648 Production Lines, 60.5 Billion Gloves Per Annum, 18,000 Employees.

MARKET : Exports to 195 countries worldwide with Marketing Offices in the USA, Germany and Brazil.

Date :
To : Top Glove Customers

ENFORCEMENT OF TOP GLOVE CORPORATE CULTURE AND BUSINESS ETHICS ON THE ISSUE OF BRIBERY AND CORRUPTION

At Top Glove, we uphold the business ethics of Honesty, Integrity and Transparency which has led us to become the first private company in Malaysia to be certified with the ISO 37001:2016 Anti Bribery Management System (ABMS).

It is of utmost importance that our customers and business associates share our corporate values and support us in the enforcement of our corporate culture. Accordingly, we would like to advise you of our zero-tolerance policy with regard to any form of bribery or corruption, which includes the giving and receiving of direct and indirect benefits in terms of money, inappropriate gifts, invitations or other unfair advantages intended to manipulate business dealings in one's favour.

In line with this, we would request that your esteemed organization refrains from offering bribes, incentives, gratuities or other benefits to employees of Top Glove, which may be interpreted as having the aim of gaining preferential treatment from Top Glove.

Correspondingly, all orders delivered or prices quoted are to be based solely on the different glove market segments, the glove types ordered, quantity required and agreed-upon delivery terms.

We wish to advise that any non-compliance with our policy may result in legal and disciplinary action being taken against our customers and staff, which will include reporting the matter to the Malaysian Anti-Corruption Commission (MACC) and the Police for further action.

In the event you are approached by any of our employees soliciting the aforementioned gifts or inducements, **please report this matter to the undersigned at +6019-312 3356 or to Mr Jack Lim Lung Fui, General Manager, Internal Audit at +6 010-2218 738 immediately.**

We thank you for your kind assistance and cooperation with regard to the abovementioned matters. Please signify your support of our effort by acknowledging this letter and returning a signed copy to us in one (1) weeks' time.

Best regards,

Dato Lee KM
Managing Director
Top Glove Corporation Bhd
Tel: +603-3362 3098 ext: 2008
Mobile :+6019 312 3356
Email: kmlee@topglove.com

Acknowledged and accepted by,

Company Name:
Name:
Position:
Date: